Artificial Intelligence Policy

Statement of Purpose

The Connecticut Society of Health-System Pharmacists (CSHP) recognizes that artificial intelligence (AI) technologies are increasingly being used in professional and organizational settings. To protect the integrity of CSHP communications, educational content, publications, and member information, this policy establishes expectations for the limited and appropriate use of AI tools in connection with CSHP activities.

CSHP does not permit the use of AI for the generation of original content. AI may be used only for limited administrative or editing purposes as outlined below.

Policy

The use of AI while performing activities for CSHP is restricted and shall follow these guidelines:

- CSHP confidential, proprietary, financial, or internal information shall not be entered into any AI platform.
- Personally identifiable information, member data, or protected health information shall not be entered into any AI platform.
- AI outputs must be validated for accuracy before use. If information cannot be verified through reliable sources, it shall not be used.

Acceptable Uses of AI

Acceptable uses of AI may include, but are not limited to:

- Proofreading grammar, spelling, punctuation, or readability of user-created drafts
- Reformatting content already written by a CSHP representative
- Summarizing non-confidential meeting notes for internal review
- Recording meeting notes, provided outputs are reviewed for accuracy
- Assisting with spreadsheet formulas or administrative workflows
- Generating outlines or checklists for internal planning purposes

Unacceptable Uses of AI

Unacceptable uses of AI may include, but are not limited to:

- Generating clinical, legal, regulatory, advocacy, or policy guidance on behalf of CSHP
- Creating continuing education, speaker, or conference content without human authorship and expert review
- Copying and pasting CSHP proprietary content or internal data into an AI platform
- Using AI-generated content that has not been verified or reviewed
- Using AI outputs containing fabricated references, inaccuracies, bias, or plagiarism
- Representing AI-generated material as official CSHP positions or expertise

AI in Pharmacy Practice

CSHP recognizes that AI is an evolving topic within pharmacy practice, patient care, medication-use systems, operations, and healthcare technology. Guidance regarding the use of AI in pharmacy practice should refer to ASHP's Statement on the Use of Artificial Intelligence in Pharmacy.

Scope

This policy applies to any publications, communications, educational materials, programs, operations, or other work products carrying the CSHP brand or representing the interests, positions, or mission of CSHP and/or its members.

Compliance

Failure to comply with this policy may result in the loss of privileges related to the creation, publication, or distribution of materials representing CSHP and its members, or other action as determined by CSHP leadership.

Glossary

Artificial Intelligence (AI): A general term used to describe computer systems that perform tasks commonly associated with human intelligence, including language generation, summarization, analysis, and automation.