

CSHP places value on the input members provide in the development of policies, programs and services for our state affiliate organization. One avenue for such input is participation in standing, advisory and ad hoc committees. CSHP is issuing a call for volunteers for these committees and provides each committee with specific charges to guide their work.

Participation in the work of the Society is a membership privilege. Those who are actively involved make decisions about the direction of the Society and the profession on other members' behalf. Also, participation is a networking opportunity, an excellent way to tap into the collective knowledge and experience of the CSHP community.

STANDING COMMITTEES

A. Finance Committee (Chair: David Goffman, Treasurer)

Charge: 1) Responsible for the overall financial oversight and planning for the Society. 2) Develop the annual budget and serve as advisors to the Board. 3) Develop policies for both a reserve fund and investments to secure the Society's fiscal health. *(Members by Invitation only)*

Contact Person: david.goffman@ynhh.org

B. Membership Committee (Co-Chairs: Charlie Jones and Lauren Bendel)

Overall Charge: Develop strategies to market and grow the membership and retain existing members. Identify prospective members and communicate our core values in an effort to energize and engage our membership. Work with the Society's management to create appropriate, current and attractive membership materials. Assist in contacting prospective, new and renewing members in a timely manner.

Ambassadors' Charge: Inform pharmacists in their facilities about the Society's activities and initiatives by posting information on staff bulletin boards and intranet, making announcements at staff meetings, and speaking with individual members and prospective members.

Mentors' Charge: Advise newer practitioners and pharmacy students.

Volunteers serve as advisors, assist the Committee Chair in developing/implementing strategies to grow and maintain membership as described above. Amount of time will vary based on the needs. Most work can be accomplished by telephone, conference call or e-mail. There is no limit to the number of volunteers.

Contact People: charles.jones@ynhh.org Lauren.Bendel@YNHH.ORG

C. Education Committee

Overall Charge: Identify quality educational programs and educational resources/strategies to fund these programs. Select meeting sites, solicit speakers, plan the program and act as a liaison for ACPE accreditation or approval from the State Commission of Pharmacy. Work with the Society's management in the development of promotional materials. Assist in production and distribution of CEU evaluations and certificates. Investigate and seek educational grants.

1. Monthly CE Programs (**Chair: Colleen Teevan, Jr. Board Member**)
2. Annual Catch the Wave Meeting (**Chair: Teresa Papstein, Sr. Board Member**)
3. CT Compounding Conference (**Co-Chairs: Marta Stueve, Dave Goffman**)
4. TriState Health-System Pharmacy Educational Summit (**Coordinator: Nick Tessier**)

CTW Poster Reviewers: Review applications and abstracts; at the conference, provide constructive feedback to those who submit

Volunteers assist the Chairs in the execution of the charge described above. 2-3 volunteers are needed for each monthly program and many volunteers to assist in planning "Catch the Wave". Pre-meeting and pre-conference work can be conducted via conference calls and e-mail. Additional on-site assistance is needed for CE meetings (student members assist at registration) and especially during "Catch the Wave".

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Education Contact People: 1. colleen.teevan@gmail.com 2. teresa.papstein@bpthosp.org
3. marta.stueve@ynhh.org david.goffman@ynhh.org 4. nicholas.tessier@hhchealth.org

D. **Legislative/Advocacy Committee (Chair: Tom Buckley)**

Overall Charge: Identify advocacy and legislative issues pertinent to our Society and develop strategies to strengthen our relationship/position. Enhance our professional outreach to legislators and other stakeholders to promote the legislation and regulations.

Volunteers help to coordinate member communication and advocacy for our position to legislators in their home districts. This Committee will require 3-5 volunteers between Feb. – May, but all members are encouraged to participate in grassroots effect and Pharmacy Day. Most work can be conducted via phone or e-mail (preferably). Meetings with legislators will probably be in Hartford.

Contact Person: Thomas.e.Buckley@uconn.edu

E. **Communications Committee (Chair: Matthew Morrison mrm_91@yahoo.com)**

Overall Charge: The Communications Committee shall identify opportunities to promote and enhance the image of CSHP. The Committee shall be responsible for the dissemination and sharing of important societal information among members, prospective members and in conveying our positions to the appropriate media and institutions. This Committee also shall notify appropriate media and institutions regarding the presentation of annual societal awards.

1. News Brief, our E-Newsletter: Abdalla Ammar abdalla.ammar@ynhh.org
2. Social Media: Ginger Rouse ginger.rouse@ynhh.org
3. Web Site (management) office@cshponline.org Elizabeth Cohen elizabeth.cohen@ynhh.org

Volunteers advise and assist the Chairs in fulfilling their charges. This includes populating the Facebook site, planning and gathering material for the bi-monthly News Brief broadcast, assisting in keeping our the web site current, and identifying contacts in the media and allied professional associations. These committees do not need to meet in person.

Contact Person: david.goffman@ynhh.org and specific coordinators listed above.

F. **Awards & Nominations Committee (Agnes Zajac)**

Overall Charge: Develop nomination forms and cover memos. Identify additional candidates. Review nominations, select the recipients of the Society's awards according to the pre-determined criteria, and order awards. Criteria used shall be reviewed and updated regularly. Identify opportunities for new awards. Management prepares and distributes calls for nominations and ballot for Board of Directors' election.

Volunteers receive award materials in the spring to review for a conference call. They do not meet in person. This Committee will require 2-3 volunteers.

Contact Person: agakru@hotmail.com

G. **Other Opportunities to Participate**

Residents Task Force (Co-coordinators: Stephanie Lombardi & Taylor Harkness)

slombardi618@gmail.com Taylor.Harkness@ynhh.org

Industry Partners Task Force (open):

Student Chapter Presidents: Neha Siddiqui nsiddiqui@usj.edu

Jack Malespini jack.malespini@uconn.edu

PAI/PPMI Coordinator: Eric Tichy eric.tichy@ynhh.org

Pharmacy Technicians Task Force (Co-coordinators: Sharee Parker, Kent Owusu)

sharee.parker@ynhh.org kent.owusu@ynhh.org

Note: All committees are assisted by the Society's management to the extent of contracted services.

Connecticut Society of Health-System Pharmacists

Informing and Advocating for Health-System Pharmacists in CT

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