



Connecticut Society of Health-System Pharmacists  
591 North Avenue, Suite 3-2 Wakefield, MA 01880-1617  
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**2015 CALL FOR NOMINATIONS TO THE 2016 CSHP BOARD**  
**Deadline: Friday, August 3<sup>rd</sup>, 2015, 4 p.m.**

May 26, 2015

Dear CSHP Member:

We're looking for individuals interested in running for a 2016 CSHP officer position. As a member of the Board, you have the opportunity to play a significant role in guiding the Society and have an influence on the future of your profession. In addition to the specific responsibilities listed below, every Board member should be willing to be actively engaged in the business of the Society, to attend Board meetings and to support the activities of the Society as needed.

Please take a moment to review the open CSHP Board positions & their responsibilities:

**Secretary:** Term of office: 1 year

The **Secretary** reviews the minutes of the Society's meetings, writes correspondence for the Society and advises on other Society communications. The Secretary monitors societal actions and recommends changes to the Constitution, By-Laws and Operations as appropriate.

**Junior Board Member/Senior Board Member:** Term of office: 2 years (1 year as Junior Board Member and following 1 year as Senior Board Member)

The Junior Board Member serves on the continuing education committee and assumes overall responsibility for planning and coordinating monthly CE programs.

The Senior Board member serves as chairperson of the Annual Meeting Committee and assumes responsibility for the overall coordination of this meeting.

**President-Elect/President/Immediate Past President:** Term of office: 3 years (1 year as President-Elect, following 1 year as President, and following 1 year as Immediate Past President)

**President-Elect**

The President-Elect assumes the duties of the President in his/her absence. The Immediate Past President is the nominee of the Board of Directors as a state delegate to the ASHP House of Delegates during the year in which s/he is President-Elect.

**President**

The President is responsible for the efficient operation of the society in accordance with the Constitution and By-Laws of the Society. The President presides at all meetings and Society functions, and appoints all committees and is an ex-officio member of each. The President is the nominee of the Board of Directors as a state delegate to the ASHP House of Delegates during the year in which s/he is President.

**Immediate Past President**

The Immediate Past President provides guidance to the Board of Directors on all matter pertaining to Society functions.

To submit a nomination, or to nominate yourself, please complete the attached nominations form and either mail, fax or e-mail to me c/o the CSHP office by **4 p.m., August 3<sup>rd</sup>**. If you've questions, do not hesitate to contact me at [sbhura@wtbyhosp.org](mailto:sbhura@wtbyhosp.org)

Thank you,

*Sehjan*

Sehjan Bhura, PharmD

Chair, Awards and Nominations Committee



## Nomination Form

### Candidates for 2016 CSHP Board of Directors

Please complete the following form and submit by 4 p.m., August 3<sup>rd</sup>, 2015

Name of nominee:	_____
Nominee's email/phone:	_____
CSHP office for consideration (Please check all that apply):	
<input type="checkbox"/>	President-Elect (3 year term: 2 <sup>nd</sup> year as President, 3 <sup>rd</sup> year as Immediate Past President)
<input type="checkbox"/>	Secretary (1 year term)
<input type="checkbox"/>	Junior/Senior Board Member (2 year term, 1 year for each position)
Your name	_____
Your email	_____
Your signature (if not sent electronically):	_____
Date:	_____

#### Eligibility

Any pharmacist who is a member of CSHP in good standing is eligible for nomination.

Any CSHP member (active, associate or student associate) may submit candidate nominations.

#### Candidate Nominations and Deadline

All completed nominations (i.e. form and letter) must be received by mail, email or fax **no later than 4 pm on August 3rd, 2014.**

#### Send Completed Nominations to:

1. Mail

Sehjan Bhura, PharmD, Chair  
CSHP Awards and Nominations Committee  
c/o The Association Advantage LLC  
591 North Avenue Ste. 3-2  
Wakefield, MA 01880-1617

2. Fax

781/245-6487

3. Scan and email

[office@cshponline.org](mailto:office@cshponline.org)

Please call or e-mail questions. Office phone: (203) 573-6040 E-mail: <a href="mailto:sbhura@wtbyhosp.org">sbhura@wtbyhosp.org</a>
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